

Kirklees Council



Main Hall - Town Hall, Huddersfield

Tuesday 16 May 2017

Dear Member

The Council will meet on Wednesday 24 May 2017 at 12.30 pm at Main Hall - Town Hall, Huddersfield.

(Note: Agenda Items 1 to 3 will be considered in the Main Hall at 12.30pm. The meeting will then adjourn until 2.15pm and the remaining items of business will be considered in the Council Chamber, Huddersfield Town Hall.)

This meeting will be webcast live from 2.15pm and will be available to view via the Council's website.

The following matters will be debated:

Pages

1: To elect the Mayor for the ensuing year

To elect Mayor for the 2017/18 Municipal Year.

2: To appoint a Deputy Mayor for the ensuing year

To appoint Deputy Mayor for the 2017/18 Municipal Year.

- 3: To approve as a correct record and authorise the signing of the Minutes of the Ordinary Meeting of the Council held on 26 April 2017 and the Extra-Ordinary Meeting of the Council held on 10 May 2017** 1 - 16
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To agree as a correct record.

- 4: Interests** 17 - 18
-

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

- 5: Announcements by the Mayor and Chief Executive**

To receive any announcements.

- 6: Apologies for absence from Elected Members**

To receive any apologies for absence.

- 7: Proposed Amendments to the Council's Constitution (Reference from Corporate Governance and Audit Committee)** 19 - 132

To consider and determine amendments to the Constitution of Kirklees Council.

(Report attached)

Contact: Julie Muscroft, Service Director, Legal, Governance and Commissioning

8: Proposed Amendments to the Council Financial Procedure Rules (Reference from Corporate Governance and Audit Committee) 133 - 174

To consider and determine amendments to the Council's Financial Procedure Rules.

(Report attached)

Contact: Martin Dearnley, Head of Audit and Risk

9: Proposed Amendments to Contract Procedure Rules (Reference from Corporate Governance and Audit Committee) 175 - 214

To consider and determine amendments to the Council's Contract Procedure Rules.

(Report attached)

Contact: Mark Barnes, Legal Services

10: Proposed Amendments to Overview and Scrutiny 215 - 248

To consider and determine amendments to the Council's Overview and Scrutiny process.

(Report attached)

Contact: Penny Bunker, Governance and Democratic Engagement Manager

11: Meetings of Council - 2017/2018 (Reference from Corporate Governance and Audit Committee) 249 - 252

To determine the schedule of meetings of Council for the 2017/2018 Municipal Year.

(Report attached)

Contact: Andrea Woodside, Principal Governance Officer

12: Committees of the Council 253 - 256

To determine for the Municipal Year 2017/2018 the Committees of the Council.

(Report attached)

Contact: Andrea Woodside, Principal Governance Officer

13: Corporate Parenting Board 257 - 262

To consider the re-establishment of Corporate Parenting Board for the 2017/2018 Municipal Year, including amended Terms of Reference.

(Report attached)

Contact: Andrea Woodside, Principal Governance Officer

14: Re-establishment of (i) Town Centre Working Party and (ii) Regional Issues Working Party 263 - 268

To consider the re-establishment of the Town Centre Working Party and the Regional Issues Working Party.

(Report attached)

Contact: Andrea Woodside, Principal Governance Officer

15: Allocation of Seats 269 - 270

To determine for the Municipal Year 2017/18 the allocation of seats on Committees and to any Political Groups formed under the Local Government (Committees and Political Groups) Regulation 1990 or any substituted regulations and the allocation of seats to any Members of the Council who are not Members of any such Political Groups.

(Schedule attached)

Members are informed that it is proposed that arrangements for representation of Political Groups on the Committees and Panel listed below should NOT be in accordance with the requirements of Section 15 and 16 of the Local Government and Housing Act 1989 but should be as set out in the report to be circulated at this item:

Corporate Governance and Audit Committee
Health and Wellbeing Board
Overview and Scrutiny Management Committee

This notice is given in accordance with Section 17 of the 1989 Act and Regulation 20 of the Local Government (Committee and Political Groups) Regulations 1990. Each proposal will require approval with no Members of the Council voting against.

Contact: Andrea Woodside, Principal Governance Officer

16: Dates/Times of Committees, Boards and Panels

271 -
280

To determine for the Municipal Year 2017/2018

(Schedule attached)

Contact: Andrea Woodside, Principal Governance Officer

17: Membership of Committees, Boards and Panels and Ratio of Substitutes Panel

To determine for the Municipal year 2017/2018 the Membership of the Committees, Boards and Panel in accordance with nominations from Group Business Managers, and the ratio of the Panel of Substitute Members for each Political Group.

(Schedule to follow)

Contact: Andrea Woodside, Principal Governance Officer

18: Appointment of Members to Joint Committees 281 - 284

To determine for the Municipal Year 2017/18 arrangements for the allocation of seats on Joint Authorities.

(Report attached)

Contact: Andrea Woodside, Principal Governance Officer

19: Appointment to Outside Bodies/Other Committees 285 - 294

To determine for the Municipal Year 2017/ 2018 the appointment of representatives to other Committees, Outside Bodies etc. except where appointment to those bodies has been delegated by the Council or is exercisable only by the Leader.

(Report attached)

Contact: Andrea Woodside, Principal Governance Officer

20: Spokespersons of Joint Committees and External Bodies 295 - 298

To determine, for the Municipal Year 2017/2018 the Council's spokespersons nominated to reply to oral questions at Council meetings upon any service provided by various organisations.

(Report attached)

Contact: Andrea Woodside, Principal Governance Officer

21: Appointment of Chairs of Committees

To appoint Chairs of the following Committees for the 2017/18 Municipal Year:-

- (a) Appeals Panel
- (b) Corporate Governance and Audit Committee
- (c) Health and Wellbeing Board
- (d) Licensing and Safety Committee
- (e) Overview and Scrutiny Management Committee
- (f) Personnel Committee
- (g) Standards Committee
- (h) Strategic Planning Committee

Note: this list is based upon the approval of the proposal as set out at Agenda Item 12.

Contact: Andrea Woodside, Principal Governance Officer

By Order of the Council



Chief Executive